



Official Use Only	
Form No. :	_____
Date received :	_____ Handled by : _____
Date of interview :	_____ Handled by : _____

Volunteer application form

*The below information is collected for the purpose of volunteer recruitment and to assess your suitability to register as volunteer in Queen Elizabeth Hospital (QEH) only. We will handle all personal data provided in accordance with the "Personal Data (Privacy) Ordinance". If you wish to access/correct your Personal Data held by Patient Resource Centre, QEH, please contact our staff at Patient Resource Centre, QEH during office hours.

I. Personal Particulars

Name in English (The name should be identical to your HKID Card/ Passport) : _____
 Gender: Male / Female Date of Birth (Year / Month / Day) : _____
 Contact Number : _____ E-mail address: _____
 Occupation: _____ Education Level: _____
 Correspondence address : _____

II. Service Preferences

Please prioritize your service preference (Please prioritize from one to twelve, with one being the highest priority.)

- Escort Service HA GO Ambassador ER Ambassador at AED Centre Ambassador
- Voluntary Hair-cutting EOL Volunteer Service Clerical Support Pharmacy Support Service
- Program Ambassador Peer support: (Please indicate disease) _____

III. Volunteer Service Experience: No Yes, please indicate : _____

IV. Reasons and expectations for joining volunteer services at hospital:

Reasons: _____

Expectations: _____

V. Skills & Interests: _____

VI. Time available for volunteering (Please indicate your preference by putting a tick "✓" in the appropriate box (es).)

Time	Monday	Tuesday	Wednesday	Thursday	Friday
Morning					
Afternoon					
Evening					

Signature of applicant: _____ Date of application: _____

Please return the completed form to Patient Resource Centre, QEH by post or submit in person during office hours.

Enquiry: Patient Resource Centre, Queen Elizabeth Hospital Address: Rm. 5, M/F, Ambulatory Care Centre, QEH Contact Number: 3506 6434

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Interview Result : Accepted (Recommended service : _____)

Rejected (Comment : _____)

Date of Announcement : _____ Date of ICT : _____ Date of Volunteer Core Training : _____

Volunteer service profile in QEH

	Scope of volunteer services	Service distribution	Service hour
Patient concern services	Escort Service in QEH	Handle enquiries, escort and introduce health information for out-patients of Specialist Clinic and Allied Health Departments.	Mon to Fri 9:30-13:00 13:00-16:30
	HA GO Ambassador	Provide assistance and guidance on the use of the HA Go App	Mon to Fri 10:00-13:00 13:00-16:30
	ER Ambassador at AED	Handle enquiries and introduce health information in AED	Mon to Sat 9:30-13:00 13:00-16:30
	Centre Ambassador	Assist in Patient Resource Centre reception and handle general enquiries	Mon to Fri 9:30-13:00 13:00-16:00
	Voluntary Hair-cutting	Provide haircut service for cancer patients who are undergoing chemotherapy treatment	Arranged on need basis
	EOL Volunteer Service (Outreach services)	Offer caring visits and palliative care service for patients with late-stage disease at old age homes	Arranged on need basis
	Program & Service Ambassador	Assist in program preparation and operation in Patient Resource Centre, also help to introduce and promote Centre services	Arranged on need basis
General support	Pharmacy Support Service	Counting and packaging drugs in pharmacy warehouse	Mon to Fri 9:00-12:00 13:00-16:00
	Department support	Assist in data entry and clerical work or patient support service in different departments	Mon to Fri 10:00-13:00 14:00-16:00
Peer support (only for patients & caregivers)		Provide ward-visits, new patients sharing, caring calls, caring visits in Specialist Clinic and service promotion in hospitals by volunteers who was a chronic illness patient or being an experienced caregiver with completed peer support training.	

For enquiry, please contact:

Patient Resource Centre, Queen Elizabeth Hospital

Service hours : Monday - Friday (10:00 - 18:00)

Location : Room 5, Mezzanine Floor, Ambulatory Care Centre, Queen Elizabeth Hospital

Tel: 3506 6434 Fax: 2332 4585